**LARCA 2.0 CALJOBS REQUEST FOR CORRECTION & TRANSFER FORM**

To: LA City MIS Section

From: LARCA2.0MIS@lacity.org

**Subject: LARCA 2.0 Correction Form**

|  |
| --- |
| **REQUESTOR IDENTIFYING INFORMATION** |
| Requested Date | Agency Name |
| MIS Administrator | Requested By |
| Requestor Phone | Requestor Email Address |
| **PARTICIPANT IDENTIFYING INFORMATION** |
| Participant Name | Username (Claim #) | UserID |

**CORRECTION TYPES:**

|  |
| --- |
| * **MAKE CORRECTION IN CALJOBS**
 |
| **Reason for Correction** |
|  |
|  |
|  |
|  |
| * **ASSIGN PSUEDO SOCIAL SECURITY NUMBER**
 |
| Participant Date of Birth: \_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_ |
| * **AGENCY TRANSFER**
 |
| **From:*** **Canoga Park/South Valley WSC (ResCare)**
* **Pacoima/North Valley WSC (YPI)**
* **Sun Valley WSC (El Proyecto)**
* **West Valley WSC (Build)**
* **Boyle Heights/East WSC (MCS)**
* **Downtown Pico Union WSC (PACE)**
* **Hollywood WSC (MCS)**
* **Northeast Los Angeles WSC (Goodwill)**
* **Wilshire Metro WSC (CCD)**
* **Crenshaw WSC (UAW-LETC)**
* **Harbor Gateway WSC (Long Beach)**
* **Southeast Los Angeles WSC (WLCAC)**
* **Vernon Central WSC (CRCD)**
* **Watts/Los Angeles WSC (HACLA)**
* **West Adams WSC (AADAP)**
* **West Los Angeles WSC (JVS)**
* **Downtown Women’s Center**
* **Homeboy Industries**
* **Los Angeles Conservation Corps**
* **Anti-Recidivism Coalition**
* **Friends Outside**
* **Catholic Charities (AYE)**
 | **To:*** **Canoga Park/South Valley WSC (ResCare)**
* **Pacoima/North Valley WSC (YPI)**
* **Sun Valley WSC (El Proyecto)**
* **West Valley WSC (Build)**
* **Boyle Heights/East WSC (MCS)**
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* **Northeast Los Angeles WSC (Goodwill)**
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 |
| **For Workforce Services Division Use Only** |
|  [ ] ApproveAnalyst Assigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ] Deny Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Notes: |

Revised 8.6.2019