**CalJOBS**SM **LA:RISE ACCESS REQUEST**

**PLEASE EMAIL: Emoli Mendez at** **Emoli.Mendez@lacity.org** **and**

**David Thompson at** **David.L.Thompson@lacity.org**

**NOTE:** This form is to add or inactivate USER ACCOUNTS FOR **CalJOBS**SM **LA RISE AGENCY DEFINED PROGRAM (formerly called Generic Module) / (Case Note Privileges)**. The requesting agency supervisor must sign; otherwise, request will not be processed.

**SELECT PROGRAM:** Regional LA:RISE □ LA RISE Youth Academy □

**I. ADD ADDITIONAL ACCESS**

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| **Name** | **Username (If Assigned)** | **Email**  | **Phone Number**  | **Case Note Only** |
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**II. INACTIVATE ACCESS**

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| **Name** | **Username (If Assigned)** | **Email**  | **Phone Number**  | **Case Note Only** |
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**REQUESTING AGENCY:**

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| * **Anti-Recidivism Coalition**
* **Catholic Charities AYE**
* **Chrysalis Enterprises**
* **CEO**
* **CLL**
* **CRCD**
 | * **Downtown Women’s Center**
* **El Proyecto Del Barrio YSC**
* **Goodwill SoCal**
* **GRID Alternatives**
* **Homeboy Industries**
* **LA Conservation Corps**
 | * **LA LGBT Center**
* **MCS**
* **New Earth**
* **YWCA-DLA**
* **UCLA YSC**
* **REDF**
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**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CONTACT PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AGENCY ADMINISTRATOR SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**